
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
28 November 2016**

The Townsville Hospital and Health Board (THHB) met on 28 November 2016 at The Townsville Hospital. The meeting was chaired by Mr Tony Mooney and the Board members in attendance were:

Mr Tony Mooney AM (Chair)	Dr Eric Guazzo OAM
Mrs Michelle Morton (Deputy Chair)	Ms Sarah Kendall
Dr Kevin Arlett	Prof Gracelyn Smallwood AO
Mrs Debra Burden	Mr Donald Whaleboat
Mr Christopher Castles	Prof Ian Wronski AO

The Board approved the Minutes of the Previous Meeting and the Correspondence Register. The Board approved standing reports from the Chair and Health Service Chief Executive. The Board noted standing reports on THHS Performance and Risk.

In accordance with its due diligence obligations, the Board received a comprehensive presentation from the Service Group Director and Director of Internal Medicine of the Medical Service Group, including the key operational risks and mitigating plans for work health & safety and safety & quality.

The Board noted the Minutes of the Safety & Quality Committee Meeting held on 10 November 2016 together with a high level overview of reporting to the Committee, and reports on pressure injuries and discharge against medical advice.

The Board noted the Minutes of the Finance Committee meeting held on 21 November 2016 and updates on the Board Cost Centre Financials, THHS Delegations, and the Total Asset Management Plan. The Board approved the October 2016 Chief Finance Officer Report and project delivery for the Palm Island Primary Care Centre.

The Board noted the Minutes of the Executive Committee meeting held on 14 November 2016 together with an update on strategic and operational planning.

The Board noted and discussed a comprehensive Human Resources and Engagement and Work Health and Safety Due Diligence Report about workforce performance, metrics, and risk.

The Board also noted updates on the implementation of the digital hospital program and plans to improve waiting lists for outpatients and elective surgery.

Finally, the Board endorsed a comprehensive proposal from the HSCE to reemphasise THHS values, communicate with stakeholders, develop managers and supervisors, support staff, document policies and procedures, and receive and respond to complaints of bullying and harassment.

Next Meeting

- The next meeting is proposed to be held on 19 December 2016 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.