
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
24 October 2016**

The Townsville Hospital and Health Board (THHB) met on 24 October 2016 at The Charters Towers Hospital. The meeting was chaired by Mr Tony Mooney and the Board members in attendance were:

Mr Tony Mooney AM (Chair)
Mrs Michelle Morton (Deputy Chair)
Dr Kevin Arlett
Mrs Debra Burden
Mr Christopher Castles (via teleconference)

Dr Eric Guazzo OAM
Ms Sarah Kendall
Prof Gracelyn Smallwood AO
Mr Donald Whaleboat
Prof Ian Wronski AO (via teleconference)

The Board approved the Minutes of the Previous Meeting and the Correspondence Register. The Board approved standing reports from the Chair and Health Service Chief Executive.

In accordance with its due diligence obligations, the Board received a comprehensive presentation from the Service Group Director and Clinical Director of the Rural Hospitals Service Group, including the key operational risks and mitigating plans for work health & safety and safety & quality.

The Board noted the Minutes of the Audit & Risk Committee Meeting held on 4 October 2016 together with the Risk Reports; Internal Audit Progress Report; External Audit Register; QAO Strategic Audit Plan 2016 – 2019; Orientation and Mandatory Training update; and Contract Management Register.

The Board noted the Minutes of the Finance Committee meeting held on 17 October 2016 and updates on the Board Cost Centre Financials, and Referrals from other North Queensland Hospital and Health Services. The Board approved the September 2016 Chief Finance Officer Report; proposed commercial transactions; and the signing of the Townsville HHS 2015-16 service agreement – contract variation amendment window 3 by the THHB Chair.

The Board noted the Minutes of the Executive Committee meeting held on 10 October 2016 together with updates on Ophthalmology at TTH and Capital Investment.

The Board noted the Minutes of the Stakeholder Engagement Committee meeting held on 20 October 2016 and approved a recommendation from the Committee to progress the THHS Stakeholder Engagement Strategy.

The Board also noted reports on Nursing and Midwifery Agency Usage and Right to Information.

As part of its commitment to understanding the operations of the rural and remote sites of THHS, including workplace health and safety risks and obligations, the Board toured and met with staff of the Charters Towers Hospital and the Eventide Residential Aged Care Facility.



Next Meeting

- The next meeting is proposed to be held on 28 November 2016 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.