
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
25 July 2016**

The Townsville Hospital and Health Board (THHB) met on 25 July 2016 at The Townsville Hospital. The meeting was chaired by Mr Tony Mooney and the Board members in attendance were:

Mr Tony Mooney AM (Chair)
Mrs Michelle Morton
Dr Kevin Arlett
Mrs Debra Burden
Mr Christopher Castles

Dr Eric Guazzo OAM
Ms Sarah Kendall
Prof Gracelyn Smallwood AO
Mr Donald Whaleboat
Prof Ian Wronski AO

The Board approved the Minutes of the Meeting held on 27 June 2016 and the register of incoming and outgoing correspondence.

The Board received a standing report from the Chair on his activities during the month, including:

- Attending, with the HSCE, a Primary Healthcare Network Strategic Directions 2016-2017 workshop, to review the relationship between the Northern Queensland Primary Health Network and the Townsville HHS and to discuss opportunities for greater collaboration over the next 12 – 18 months
- Representing the Board at the 2016 NAIDOC celebrations at Townsville HHS
- Visiting Palm Island, with Board members Chris Castles, Debra Burden and Sarah Kendall, to tour the Townsville HHS facilities and meeting with the Palm Island Aboriginal Shire Council.

The Board received a standing report from the Health Service Chief Executive and commended staff on their efforts to significantly improve long wait times for specialist outpatients.

As part of its commitment to its rural and remote facilities, the Board approved site visits for 2016/2017 to Eventide Residential Aged Care Facility, Charters Towers Hospital, Joyce Palmer Health Service (Palm Island), Ayr Hospital, Home Hill Hospital, and Ingham Hospital.

The Board reviewed the organisation's strategic risk register in preparation for a proposed Board strategic risk workshop to be held in September 2016.

The Board received an update in the Digital Hospital Program noting that on 25 July 2016 The Townsville Hospital was the fourth public hospital in Queensland to "go live" as a digital hospital.

In accordance with its due diligence obligations, the Board received comprehensive presentations from the Surgical Service Group Director and the Work Health & Safety Managers including the key operational risks and mitigating plans for work health & safety, and safety & quality.

As part of its commitment to good governance, the Board reviewed and updated its Terms of Reference as well as the Terms of Reference for its Safety & Quality Committee and Executive Committee.

The Board noted a report from its Finance Committee and as recommended by the Committee approved the 2016 – 2017 Townsville HHS budget.

The Board noted a report from its Executive Committee meeting and approved a proposal for TAIHS to undertake an internal renovation required for the efficient conduct of outreach Aboriginal primary health care services to Ingham clients, and a delegation to the HSCE be authorised to award contracts and expend up to the program value for backlog and remedial maintenance projects.

The Board also noted reports from its Safety & Quality Committee and from the inaugural meeting of its Stakeholder Engagement Committee.

Next Meeting

- The next meeting is proposed to be held on 22 August 2016 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.