
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
29 March 2016**

The forty-sixth meeting of the Townsville Hospital and Health Board (THHB) was held on 29 March 2016 at The Townsville Hospital. The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)
Mrs Michelle Morton
Dr Kevin Arlett
Mrs Lyn McLaughlin

Mrs Susan Phillips
Mr Donald Whaleboat
Prof Ian Wronski AO

Apologies were received from Mr Glen Cerutti, Dr Eric Guazzo OAM, and Prof Gracelyn Smallwood AO.

The Board received a number of standing agenda items including the Minutes of Previous Meeting, Correspondence Register, Chair's Report, Chief Executive's Report, and February 2016 Performance Report.

As part of its commitment to good governance, the Board conducted its annual group performance discussion. As a result of the discussion, the Board agreed to display the Townsville HHS strategic vision and goals at its future meetings, to receive regular email updates from the HSCE between meetings, to receive six-monthly reports on long-term strategic risks, and to review the way that Sub-Committee group performance evaluations are conducted.

The Board noted the Chair's Report and Unendorsed Minutes from Sub-Committees. The Board approved the summarised financials for February 2016, and the write-off of some clinical patient bad debts.

The Board also received reports on space utilisation and operating reserve project funding, and approved processes for capital project approvals going forward.

The Board noted an update on the Digital Hospital Program and approved the expenditure of retained earnings on the program.

The Board endorsed the revised THHS Strategic Plan 2014-18 and the THHS Integrated Planning Framework 2016-26.

The Board noted an update on the introduction of the "Health WORKS" THHS staff health and wellness program.

Finally, the Board received updates from the HSCE on HHS performance, engagement with consumers and community, human resources delegations, training, and cooperation with Spinal Life Australia.

The Board congratulated Mrs Lyn McLaughlin on her election as Mayor of the Burdekin Shire Council and noted her intention to resign from the Board. The Board thanked Mrs McLaughlin for her valuable contributions to the Board since 2012.

Following the meeting, Board members travelled to the Kirwan campus to have lunch with staff and tour the facility.

Next Meeting

- The next meeting is proposed to be held on 26 April 2016 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.