
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
27 October 2014**

As part of its commitment to remote and rural sites of the Townsville Hospital and Health Service (HHS), the thirtieth meeting of the Townsville Hospital and Health Board (THHB) was held on 27 October 2014 at The Ingham Health Service. In addition to its meeting, the Board received a video presentation from staff members about local service provision, took a tour of the facility, and enjoyed a morning tea with Hinchinbrook Shire Councillors and lunch with the staff.

The meeting was chaired by Mrs Michelle Morton and the Board members in attendance were:

Mr John Bearne (Chair)

Mrs Michelle Morton (Deputy Chair)

Dr Kevin Arlett

Mr Glen Cerutti

Dr Eric Guazzo OAM

Mrs Lyn McLaughlin

Mrs Susan Phillips

Ms Helen Towler

Mr Donald Whaleboat

Prof Ian Wronski AO

The Board welcomed its newest member, Helen Towler, to her first THHB Meeting. Helen has over 30 years of experience as a registered nurse and midwife in both public and private health sectors and since 2012, Helen has worked as a clinical lecturer for the School of Nursing and Midwifery at the University of Queensland. The Board discussed and agreed that Helen's skills and experience would make her a valuable appointment to the membership of the Safety and Quality Sub-Committee. Helen happily accepted the nomination for appointment.

The Board dealt with a number of standing agenda items such as approving the Minutes of the Previous Meeting and Register of Incoming and Outgoing Correspondence. The Board received regular updates from the Board Chair and the Health Service Chief Executive.

The Board noted that, while it has not yet received the formal report from Australian Council on Healthcare Standards (ACHS) against the EQulP National Accreditation program conducted 13th to the 17th October 2014, Townsville HHS has received confirmation that it passed all mandatory standards. The Board recognised this significant achievement was made possible by the hard work and commitment of all Townsville HHS staff.

The Board received an update on a proposed "Health Precinct" to be developed by The Townsville Hospital in conjunction with James Cook University. The Board approved the continued development of a Master Plan and noted that the project is about the physical sharing of space and that it sets the tone for a more balanced, proactive and robust relationship moving forward.

The Board also noted updates on Medical Contracts, Enterprise PACS, HR Delegations, the Townsville HHS Operational Plan, and a proposed Research Governance Framework for Townsville HHS.

The Board noted the Minutes of the Audit Sub-Committee meeting held on 13 October 2014 and an update on risk management. The Board agreed that Service

Group Risk Champions should attend and present at bimonthly briefings to the Board on key strategic risks. The Board approved a report from the Internal Auditors on Workplace Health and Safety, noting that the Internal Auditors reported favourably about engagement with staff right across the organisation.

The Board noted the Minutes of the Executive Sub-Committee meeting held on 15 October 2014 and approved the Townsville HHS OHS Report, Performance Report, and Human Resource Services Report.

The Board noted the Minutes of the Finance Sub-Committee meeting held on 20 October 2014 and the Private Practice Trust Fund Annual Report 2013 - 2014. The Board approved the September 2014 Chief Finance Officer's Financial Information Pack and Report, and the Total Asset Management Plan for signature by the Board Chair. The Board noted the extensive work which has gone into developing the Total Asset Management Plan, which is required to be submitted to Queensland Health by all Hospital and Health Services.

Next Meeting

- The next meeting is proposed to be held on 24 November 2014 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.