
**Summary of the key issues discussed and decisions made by the Board
Townsville Hospital and Health Board Meeting
23 June 2014**

The twenty-sixth meeting of the Townsville Hospital and Health Board (THHB) was held on 23 June 2014 at The Townsville Hospital.

The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)

Mrs Michelle Morton (Deputy Chair)

Dr Kevin Arlett

Mr Glen Cerutti

Dr Eric Guazzo

Mrs Lyn McLaughlin

Mrs Susan Phillips

Mr Donald Whaleboat

An apology was recorded from Prof Ian Wronski AO.

The Board dealt with a number of standing agenda items such as approving the Minutes of the Previous Meeting and Register of Incoming and Outgoing Correspondence. The Board received updates from the Board Chair and the Health Service Chief Executive.

In August 2013, the Board adopted a number of recommendations to assist it in carrying out its due diligence obligations. In accordance with its obligation to have an understanding of the relevant provisions of the *Work Place Health and Safety* legislation, the Townsville HHS safety system and key safety issues facing the Townsville HHS, the Board received a “safety focus” briefing from the OHS Manager and Clinical Support Manager. This session was the first of what will be six-monthly briefings. Future sessions will focus on emergent risks and measures to address them.

The Board strategically considered a proposal to formalise a “Sister Hospital” relationship between the Townsville Hospital (TTH) and the Port Moresby General Hospital (PMGH). After careful consideration, the Board requested further information about what resources may be involved such as the costs of travel and providing education in order to make a fully informed decision.

As the Townsville HHS moves towards being assessed by the Australian Council on Healthcare Standards (ACHS) against the EQUIP National Accreditation program from the 13th to the 17th October 2014, the Board has been receiving regular comprehensive progress reports from the Accreditation project lead. The Board noted the progress report since for the previous month including a summary of ACHS on-site targeted education sessions for the Board, Senior Management Team, senior clinical staff and general staff held on 5 & 6 June 2014.

The Board noted the Minutes of the Executive Sub-Committee meeting held on 18 June 2014 and approved the Townsville HHS OHS and Performance Reports which were escalated from the Executive Sub-Committee for Board Approval. The Board also formally approved the 2014-2018 Townsville HHS Strategic Plan for publication. This was the culmination of extensive work overseen by the Executive Sub-Committee including 13 community engagement sessions, 21 THHS engagement

sessions and 15 individual consultation sessions, resulting in a Strategic Plan that reflects the needs of the community we serve.

The Board noted the Minutes of the Finance Sub-Committee meeting held on 16 June 2014 and approved the May 2014 CFO Financial Information Pack and Report. Upon the recommendation of the Finance Sub-Committee, the Board approved the preparation of a 2014-2015 Budget with a target to deliver a one per cent surplus. The Board also approved, upon the recommendation of the Finance Sub-Committee, the extension of the Townsville Mackay Medicare Local NQ Rehabilitation Program for a further 12 month period. The program has capacity to provide rehabilitation services to up to 350 persons.

The Board congratulated member Professor Ian Wronski on his recent award of the Order of Australia in the Queen's Birthday Honours 2014 for his distinguished service to higher education, particularly in the areas of tropical and rural health and the health of Indigenous Australians.

Next Meeting

- The next meeting is proposed to be held on 28 July 2014 at The Townsville Hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.