

Summary of the key issues discussed and decisions made by the Board

Townsville Hospital and Health Board Meeting 27 May 2013

The thirteenth meeting of the Townsville Hospital and Health Board was held on 27 May at The Townsville Hospital.

The meeting was chaired by Mr John Bearne and the Board members in attendance were:

Mr John Bearne (Chair)
Dr Eric Guazzo
Mrs Lyn McLaughlin
Mr Donald Whaleboat
Professor Ian Wronski

Mrs Michelle Morton (Deputy Chair)
Mr Glen Cerutti
Mrs Susan Phillips
Dr Kevin Arlett
Professor Linda Shields

A range of matters were dealt with at the meeting including:

- All Board Members were welcomed on their reappointment and Professor Linda Shields was welcomed to her first Board Meeting as the new Board member with a nursing and academic background.
- The THHB accepted a petition from Supporters of 65 Roses Inc. requesting reversal of the changes to the cystic fibrosis service. It was advised that the Clinical Nurse Consultant (CNC) has commenced and the cystic fibrosis service changes are in play with no service reductions.
- The THHB accepted the Correspondence Report – inwards and outwards.
- The Chair's Report was taken as read and accepted.
- The Chief Executive's Report was taken as read and accepted.
- There was no Safety and Quality Sub-Committee Report as these meetings are conducted bi-monthly and the next meeting will be held on 17 June.
- The Finance Sub-Committee report was taken as read and accepted.
- The March 2013 Information pack and Chief Finance Officer's report were noted and taken as read.
- The Board approved the:
 - THHS Operating Result against the Board Approved Budget April 2013
 - Statements of Comprehensive Income (Profit & Loss) and Financial Position (Balance Sheet) for April 2013.
- The THHB approved that the employees in the delegated positions of Chief Executive; Chief Operating Officer; Chief Finance Officer; Director of Financial Accounting; Director of Management Accounting and Director of Commercial Services become cheque signatories for THHS bank accounts and Queensland Health Expenditure account and that the rural sites existing signatures remain.
- The THHB approved that the number of key initiatives in the area of Revenue and Accounts Receivables be implemented improve revenue capture and leakage".
- The THHB approved that the employees in the delegated positions: Chief Executive; Chief Operating Officer; Chief Finance Officer; Director of

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Financial Accounting; and Manager Financial Accounting be authorised as THHS Certifying Officers.

- The report provided by the Audit Sub-Committee was taken as read and accepted.
- The THHB:
 - reviewed five Internal Audit Reports and noted the recommendations for implementation and agreed timeframes;
 - approved in principle the 2013/14 THHS Internal Audit Operational Plan, with planned scope of activities as determined by the Chief Executive and Chair, Audit Sub-Committee;
 - noted the THHS Fraud Management Action Plan and proposed changes to the 2012/13 Internal Audit Plan; and
 - approved proposed changes to the THHS Internal Audit Management Plan 2012-2016; THHS Internal Audit Charter; and THHB Audit Sub-Committee Terms of Reference.
- The report provided by the Executive Sub-Committee was taken as read and accepted.
- The THHS Workforce Management Report, initial THHS Performance Report and THHS Realignment Update were noted.
- Work is continuing on ensuring that THHS has robust Community Engagement plans in place.
- The THHB approved the THHS Strategic Plan 2012-2016 (2013 update) to be published by 30 June 2013.
- Key findings and priorities for a primary health care service enhancement on Palm Island were presented to the THHB, recommended by the Senior Management Team. Both the report and recommendations were accepted in full and. A Project Team will develop a four year plan on delivery of better health services on Palm Island.
- The next meeting is proposed to be held on 24 June 2013.

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.

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