
Summary of the key issues discussed and decisions made by the Board

Townsville Hospital and Health Board Meeting 25 March 2013

A meeting of the Townsville Hospital and Health Board was held on 25 March 2013 at the Townsville Hospital and Health Service Offices, Level One, North Block, The Townsville Hospital.

The meeting was chaired by Mr John Bearne and attended by all members of the Board. Board members in attendance were:

Mr John Bearne (Chair)
Dr Eric Guazzo
Ms Lyn McLaughlin
Mr Donald Whaleboat
Dr Kevin Arlett

Mrs Michelle Morton (Deputy Chair)
Mr Glen Cerutti
Ms Susan Phillips
Professor Ian Wronski

A range of matters were dealt with at the meeting including:

- The Townsville Hospital Health Board has not let any consultancies or contracts since 1 January 2013 involving any member of the Board where that member would have a material personal interest.
- A report was provided by the Board Chair. There is a Burdekin Community Cabinet meeting on 21 and 22 April 2012.
- A report was provided by the Chief Executive.
 - The first THHS Strategic Planning workshop involving Board Members and Executives on was held on 18 March.
 - YTD NEAT as of 21 March was 76.8% and the current approach to NEST of packaging up the issues has increased clinician engagement.
 - Payroll overpayments continue but are attributed more to staff not completing the forms correctly and how the information is being provided to payroll, rather than an actual payroll processing issues.
 - **Palm Island** - The preliminary Coroner's report on the Palm Island incident has been prepared and the Root Cause Analysis (RCA) report is due later this week.
 - **High Efficiency Particulate (HEPA) Filters** - During routine theatre services it was identified there was an issue with the HEPA filters in Theatres 11 and 12. Both theatres are now operational.
 - **Smoking** – A decision was taken prior to the establishment of the Board for the Townsville Hospital campus to be smoke free. The Chief Executive has received complaints from staff and

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consumers for littering and smoke. The Board is supportive of encouraging Queenslanders to make healthier lifestyle choices by moving to a smoke free facility.

- There was no report provided by the THHB Safety and Quality Sub-Committee as it meets bi-monthly.
- There was a report provided by the THHB Finance Sub-Committee on its meeting held on 18 March.
 - The February 2013 Information pack and Chief Financial Officer's report were noted.
 - The Oncology Annex building located at The Townsville Hospital was originally erected in June 2004 and later extended to the current asset value of \$776,572.80. This building has now been demolished by the redevelopment project to make way for the construction of the new pathology / oncology building. The THHB **approved** the write-off of Asset no. 220808 Oncology Annex Building - Townsville Hospital.
- The THHS Financial Management Practices Manual was presented to both the THHB Finance and THHB Audit Sub-Committees.
- There was a report provided by the THHB Audit Sub-Committee on its meeting held on 18 March.
 - The Performance Audit Plan on Fraud Risk Management requires the input from the SMT and will be presented for discussion at the next Board meeting.
 - PwC finalised two Internal Audit Reports - Right of Private Practice (RoPP) and Credentialing. The Board noted the recommendations for implementation and agreed timeframes to be addressed by the SMT.
- There was a report provided by the THHB Executive Sub-Committee on its meeting of 13 March. The Board noted the three diversity plans – THHS Closing the Gap Plan, THHS Multicultural Health Plan; and THHS Disability Health Service Action Plan.
- There was a report provided on the progress of community engagement.
- The new THHS structure will be implemented from 15 April 2013. The Board approved amendments to the expenditure delegation register within the approved budget and approved that any spend outside the allocated budget needs Board approval via the Finance Sub-Committee

This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.

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