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**Summary of the key issues discussed and decisions made by the Board**

**Townsville Hospital and Health Board Meeting  
17 December 2012**

A meeting of the Townsville Hospital and Health Board was held on 17 December 2012 at the Townsville Hospital and Health Service Offices, Level One, North Block, The Townsville Hospital.

The meeting was chaired by Mr John Bearne. There was one apology received from Dr Eric Guazzo and the Board members in attendance were:

Mr John Bearne (Chair)  
Dr Kevin Arlett  
Ms Lyn McLaughlin  
Mr Donald Whaleboat

Mrs Michelle Morton (Deputy Chair)  
Mr Glen Cerutti  
Ms Susan Phillips  
Professor Ian Wronski

A range of matters were dealt with at the meeting including:

- A report was provided by the Board Chair. The SSP formal agreement / contract for services has been signed for another four years commencing July 2012. This agreement now limits the freedom and flexibility to be cost effective and seek increased efficiencies.
- A report was provided by the Chief Executive. The Board endorsed the six key priorities for THHS Executive from January to June 2013:-
  1. NEAT
  2. NEST
  3. Finance targets
  4. MOHRI
  5. Closing the Gap priorities
  6. Strategic Service planning
- There was a report provided by the THHB Finance Sub-Committee but it did not hold a meeting in December 2012. The November 2012 Information pack and Chief Financial Officer's report were noted.
- There was a report provided by the THHB Executive Sub-Committee at its meeting on 12 December 2012. The Board recommended that the draft Community Engagement Strategy be published and the Clinician Engagement Strategy be redrafted and re-presented.
- There was a report provided by the THHB Safety and Quality Sub-Committee at its next bi-monthly meeting on 10 December 2012. There already is a committee structure within THHS under this Sub-Committee. The Board approved Australian Council on Healthcare Standards (ACHS) be the THHS appointed accreditation agency for a four year period commencing 2013
- There was a report provided by the THHB Audit Sub-Committee on its meeting held on 19 November. The Board approved that THHS undertake no further investigations in relation to private practice arrangements until the outcomes of the QAO Audit are known and requested that in the interim THHS undertake a review of the basic administration of private practice arrangements, as part of the internal audit work programme and give this activity priority.
- It was agreed a set of principles be developed for the Board and Executive team to work together.
- The MOHRI target will be achieved taking into account the plan for the new employees for increased service delivery. THHS Executive will monitor progress and provide future MOHRI target projections.

Version	Approval Date	Approved By
1 <sup>st</sup>	13 May 2013	Chair THHB

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- Lengths of Service Presentations were held in the Burdekin on 3 December 2012 and 4 December 2012 in Charters Towers.

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*This summary of key issues discussed and decisions made is approved for publishing by the Chair of the Townsville Hospital and Health Board and does not form or represent any part of the minutes of the meeting.*

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1 <sup>st</sup>	13 May 2013	Chair THHB